



Perkhidmatan Bagi Manusia

ST. JOHN AMBULANS MALAYSIA NEGERI PULAU PINANG

Penaung: T.Y.T. Yang di-Pertua Negeri Pulau Pinang
Tun Dato' Seri Utama (Dr.) Haji Abdul Rahman bin Haji Abbas, S.M.N., D.U.P.N.,
S.P.D.K., D.P., D.M.P.N., D.J.N.

Presiden: Y.A.B. Ketua Menteri Pulau Pinang
Tan Sri Dr. Koh Tsu Koon, P.S.M.

Pengerusi/Pemerintah Negeri: Dato' Dr. Yee Thiam Sun, D.S.P.N., K.M.N., D.J.N., P.K.T., P.J.M.,
MBBS (Agra), MCGP (Mal), FAFP (Mal), FACSM (USA), MSpCard (Rome), LFOM (Ire),
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sebagai N.G.O. yang pertama di Malaysia
memperolehi pensijilan ISO 9002 dalam skop
"Latihan Pertolongan Cemas untuk Orang Awam"*

STATE CIRCULAR

Our Reference: SJAM/PP/01/02/002 (27)

19th December 2007

To:
All Council Members
All State Staff Officers / Area Staff Officers
All Teacher Advisers of Schools with SJAM Divisions
All Divisional Superintendents / Divisional Officers

Sir / Madam / Miss

1. Re-structuring of State Staff Organization

The recent re-structuring of the State Staff Organization has been completed on 22nd November 2007. Enclosed is the latest organization chart of the State Staff Officers. The State Staff Officers has been grouped into various departments according to their various functions, with each department headed by senior officers as below:

| Departments | Head(s) of the Department | Rank Marking |
|------------------------------|---------------------------|--------------|
| Advisory / Consultative | Dr. G. K. Dass | 8 |
| | Dato' Dr. Robert Ding | 8 |
| Operations | Koay Seng Kie | 8 |
| | Teh Kwan Liek | 8 |
| Operations-Services | Teh Kwan Liek | 8 |
| Emergency Response | Dr. Kiew Hen Chong | 8 |
| Training & Development | Dr. Sham Kumar | 8 |
| Nursing | Ch'ng Saw Lun | 8 |
| Secretariat / Administration | Dr. Tan Kean Chye | 9 |

Detailed organization chart is available at www.sjampenang.org.my

2. SJAM New Uniform Guidelines

The National Circular on SJAM New Uniform Guidelines was recently released on 1st of December 2007. Kindly refer attached pages for the new uniform changes. It is NOT COMPULSORY yet for members to immediately switch to the new uniform changes, however for members who are buying the new uniform, kindly comply with the new uniform changes. All officers are advised to adhere to the new uniform changes.

The new uniform items / paraphernalia are available for sale at the Headquarters.

The new uniform guidelines are available at www.sjampenang.org.my and pasted on the Notice Board of the Headquarters.

3. First Aid Courses

Beginning January 2008, all areas are to conduct their own First Aid Courses for members / divisions within their areas. The State Headquarters will provide the necessary facilities and resources if needed.

Upon completion of the First Aid Course, the respective area must submit the forms and reports to the Headquarters for processing. Course syllabus, forms and report format are available from the Headquarters and www.sjampenang.org.my.

4. SJAM In-house Awards

Congratulations to the following officers and members for being conferred the respective SJAM Awards during the Investiture Ceremony held at Crystal Crown Hotel, Port Klang on 8th December 2007:

| Awards | Name | Area / Division |
|---------------------------------|--|--|
| Pingat Bakti Perkasa (Grade 2) | Prof Dato' Dzulkifli Abd. Razak | South-West / USM Corps |
| Pingat Jasa Gemilang (Grade 3) | V. Gunasegaran Koay Seng Kie Khor Sin Wah | Province Wellesley State State |
| Pingat Jasa Cemerlang (Grade 4) | Dr. Abdul Malik b Yusoff Abdul Wahab Shaik Daud Alvin Ong Chin Chong Dr. Kiew Hen Chong Dr. L. Selva Kumaran Md. Hassan b Badik Ong Seng Huat Dr. Tan Kean Chye Dr. Teo Aik Howe | South-West State Province Wellesley State Province Wellesley State Life member / Council member State Life member / Council member |
| Pingat Jasa Terpuji (Grade 5) | H'ng Swee Yeng Leong Khai Sheong Low Eng Howe Ng Jia Tatt Chong Chee Lin Lim Jit Fong Liew Yueah Cin Leong Wing Kit | North-East North-East State Disaster Squad Province Wellesley Province Wellesley State Province Wellesley |

5. SJAM 100 Years Centenary Celebrations

The St. John Ambulance of Malaysia will be celebrating its 100 years anniversary in 2008 since its establishment in 1908. In conjunction with the Centenary Celebrations, the National Headquarters has lined up a host of activities: (tentative dates included)

- i) National Exhibition
 - To be held in National Museum and selected State Museums
 - To exhibit our SJAM history
 - The Centenary 1st Day Cover and Commemorative Coins will be released
- ii) Climb Mount Kinabalu
 - Organized by SJAM Sabah
 - Each state to send representatives to hike up Mt Kinabalu
 - Interested members, start training now for a selection process to be announced later
- iii) National Blood Donation Campaign & Mass CPR
 - To be held nationwide
 - Health promotion campaigns will be held in conjunction with this event

- iv) National First Aid & Home Nursing Competition (end of May 2008)
 - To be organized by SJAM Johor
 - Venue: Universiti Teknologi Malaysia (UTM), Skudai, Johor
- v) National EMT Competition (mid 2008)
 - The first ever such competition to be held
 - Planned to be held in Hospital Pulau Pinang
 - Open to all paramedics and providers of pre-hospital care, including EMAS
- vi) National Conference
 - Organized by the National Headquarters
- vii) International Cadet Camp (10th –16th December, 2008)
 - Organized by SJAM Selangor
 - To be held in Templer's Park
 - Estimated participants: 2000 pax
- viii) National Review (13th – 14th December, 2008)
 - The National level Inspection, held at Dataran Merdeka, Kuala Lumpur
 - To be attended by members and officers from all states
- ix) Grand Dinner (14th December, 2008)
 - The highlights of the Centenary Celebration
 - To be held at Concorde Hotel, Kuala Lumpur

6. Collection of Recycle Items

The Headquarters is setting up a Welfare Fund to help needy members. For a start, we are collecting recycle products / items such as newspapers, magazines, boxes, plastic containers which can be turned into cash. All members and officers are encouraged to drop off these materials at our collection area under the porch of the new extension building at Headquarters.

Further information, kindly contact officers in-charge: Mrs. Molly Tan (012-4288383), Mdm. Ch'ng Saw Lun (012-5825607) and Ms. Soon Gee Chin (016-4992974).

7. Sale of St. John Ambulance T-Shirt and Uniform items

The St. John Ambulance T-Shirt and new uniform items are available for sale at our SJAM Penang Headquarters at a discounted price. Members and officers can make purchases during office hours.

8. Upcoming Activities / Events

i) State First Aid & Home Nursing Competition 2008

The 2008 State First Aid & Home Nursing Competition will be held as follow:

Date : 9th March 2008 (Written and Footdrill Competition)
 16th March 2008 (Home Nursing, Long and Short Cases Competition)
 Venue : To be announced
 Categories: Ambulance Cadet
 Ambulance Adult
 Nursing Cadet
 Nursing Adult
 Announcement: Circulars will be sent to all schools
 Further information will be released at www.sjampenang.org.my
 Officers in-charge: Mr. Khoo Teng Giap (016-4674950)
 Dr. Tan Kean Chye (016-4545629)

ii) Advanced First Aid Course & Advanced Home Nursing Course

Both these courses will be held in the early 2008. These courses are intended to train members /

officers as a 1st step to become qualified First Aid Trainers and Home Nursing Trainers. Details as below:

Date : early 2008
Course Coordinator : Dr. Sham Kumar, Consultant Anesthetist, SSO (Training & Development)
Pn. Hj. Norpisah Yusop, State Nursing Officer
Eligibility of participants : Open to all members/officers with the following criteria:
a) at least 16 years of age
b) valid Basic First Aid / Home Nursing with at least 1 year of re-exam
Announcement : Interested members/officer to register at SJAM Penang Headquarters.

9. Report on Recent Activities

i) Hand-over Ceremony of the 2 Medic Bikes

The hand-over ceremony was held on 11th December 2007 at our Headquarters. Our State Commander, Dato' Dr. Yee Thiam Sun received 2 Medic Bikes on behalf of SJAM. The 2 Medic Bikes were sponsored by Dato' Syed Mohamed Aidid b. Syed Murtaza, Chairman of MODENAS and Datuk Peter Teoh, Managing Director of Passion Trading Sdn. Bhd.

During the ceremony, Dato' Dr. Yee also handed over the appointment letter from National Headquarters to Dato' Syed Mohamed Aidid, for being appointed as our State Deputy President of SJAM Penang.

ii) Star Walk 2008 – First Aid Duty

The 2007 Star Walk was successfully held on 16th December 2007 at PISA (Penang International Sports Arena). About 150 members and officers gather for duty as early as 5am on that morning and ended at noon. During this event, our 2 newly launched Medic Bike came into action.

Special thanks to members of MARTS (Malaysian Amateur Radio Transmitters Society) and the SJAM Radio Signal Unit for providing radio communications services throughout the whole event.

iii) Radio Amateur Tuition Classes and Examinations

The Radio Amateur Tuition Classes were organized by the SJAM Radio Signal Unit in collaboration with MARTS during weekends from 3rd to 25th November 2007. This is followed by a RAE Examination which was held on 28th November 2007 in Bedong, Kedah. About 20 members took part in the examination.

Results of the examination will be released soon.

iv) St. John Ambulance Cadet Carnival

The SJAM Cadet Carnival was held on 17th November 2007 in Youth Park, followed by a dinner buffet at Headquarters. This event received good response from all members. An estimated 150 members from various schools took part in this 1-day event. Various games, hiking and karaoke sessions were held.

Thank you.

I remain,

For the Service of Mankind



(Dr. TAN KEAN CHYE)
State Honorary Secretary,
St. John Ambulance of Malaysia,
State of Penang.

c.c

1. YAB President of SJAM, Penang
2. State Commander, SJAM, Penang
3. Acting Chief of Staff (Operations) and Secretary General, NHQ, SJAM